



International Plant Protection Convention



IPPC GeNS Application

Production Version



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1 Fixes

Reference	Description							
IGN-1595	The sidebar should be aligned correctly with a clear distinction between main and sub folders. Dropdown lists should display their options when conducting an inspection.							
	Clear distinction between main							
	and sub folder Pending Actions							
	Home Image: Second se							
	Create → Draft certificate request CR-G51HH0F7Z Office 2 View → Withdrawn Request PC-069XM6F4Y Office 2							
	Pending Pending Pending Certificate requests Inspection Info Pending Pendi							
	I should be able to select an option from the "Inspection Finding" dropdown list Date of inspection Date of inspection Date of inspection Date of inspection Date of inspection							
	Issued 01-Sep-2021 □ Withdrawal request Name of Inspector Harmful Organism so the system can show you the relevant list							
	Country Responses Country Responses Marina De Gioia Deleted Confine certificates Inspection Finding Harmful Organism Found							
	Limport certificates Product Contaminated Please type here Please type here							
IGN-1644	"Withdrawal request" and "Replacement request" views should show quick action buttons enabled for the NPPO Officer in order to approve or reject the requests.							
	Centre Control Co							
IGN-1654	[IMPORT CERTIFICATES] Implement a new scroll bar to be able to see more than 9 commodities in the Import certificates folder							

	Details						
	ePhyto Brance data have a fine of the trades						
	Replacement request Hub Tracking Info Delivered						
	Country Responses Deleted Country Responses						
	Centiment Centiment Import certificates						
	Received Name: for de sapo Asclepias curassavica flor de sapo Date: Percentage:						
	Country Kesponses Privity Hamfut Hamfut Action: Comment Nous correll hor						
	Advised Advised Advised Advised Advised New Scroll bar Interview In						
	List of Conjegores 2 Harmful:						
	My Profile Action: Comment: Decuments						
	Name: tololo Carapa guianensis tololo inspector: Percentage:						
	Your country flag 3 Finding. Feedback						
IGN-1863	[FRENCH INSTANCE only] Company Registration form on login page must visible in French						
IGN-1895 &	[EXPORT] The INPPO Inspector should be able to reject a Certificates Request when						
IGN 1900	conducting an inspection						
IGIN-1903	(before caving profile changes)						
	(before saving profile changes).						
	Click "New"						
	Crick New Scroll down to "Roles" drondown list and select the "NPPO Admin"						
	 Glick the right arrow 						
	Now select the "NPPO Admin" role and click the left arrow						
	The GeNS should allow the action						
IGN-1909	[UAT] Country Response should be delivered to the exporter (see IGN-1901 for further						
	details)						
IGN-1910	In the country response email notification change the following line from "The request for						
	phytosanitary certificate has received a response from the destination country."						
	to "You have just received a response from the destination country on the following						
	Phytosanitary Certificate".						
	Please note: this specific notification can be enabled by the NPPO Admin in System						
	Settings > "Enable country response notification"						
IGN-1912 &	[LK USER FEEDBACK] Same email notification should not be sent multiple times when the						
IGN-1913	NPPO has the following configuration enabled:						
	Go to System Settings > "Enable received certificate notification"						
	Make sure to have a large list of NPPO Officers (e.g. Sri Lanka can test with its almost 80						
	NPPO Officers)						
IGN-1918	[FRENCH INSTANCE only] When Company User submits the certificate request, he/she						
	should be able to click "Qui".						
IGN-1922	UZ invalid envelope should not stop the importing process among other countries						
IGN-1949	The NPPO Officer should be able to either approve or reject the replacement requests by						
	using the quick buttons in the "Replacement request" view.						

ePhyto								
Home Certificate requests	"App Offic	orove" and er in the "l	"Rejec Replace	t" quick buttons sl ement request" vi	hould be ena ew. This is no	bled for the N ot applicable t	NPPO o	020
I ssued	certi	Number	icn repi	Status	Modified Date	Created Date		
I view Issued Withdrawal request Replacement request	certi →	Number	icn repi	Status REPLACEMENT REJECTED	Modified Date	Created Date	0 8	
View Issued Withdrawal request Replacement request Country Responses Offline certificates	certi →	Number CR- CR-	ich repi	ACCEMENT REQUEST	Modified Date U8-Mar-2021 12-Jan-2021	Created Date 19-Feb-2021	00	•

2 Enhancements

Reference	Description					
IGN-1603	Default order of the full address in the Certificate Request must be the same one (Street					
	Address, City, State/Province, Post Code) either if you select the Exporter/Consignee from					
	the dropdown list or use the "Add" functionality:					
	General Consignment Commodifies					
	Default order:					
	Street Address, City, State/Province, Post Code					
	EXPORTER DATA					
	Exporter Name:*					
	Red LTD - Red Brindisi - Add					
	via Babudri, 10					
	Brindisi Apulia 70100					
	Country of exportent					
	Test Country					
IGN-1612	Change the buttons design "Common Name" or "Botanical Name" to a toggle					
	Go to "Reference data" > "Commodities" > "New"					
	By default, the choice is set on "Common Name"					
	Click the toggle switch to set "Botanical Name" and the whole switch will turn green. This					
	option should be available only when creating a new commodity.					
	Ireatment Type Ivew Commonly Units of Measure					
	Language Select Common or Branical Name Instance					
	Common Name Detailed in the octained					
	Import V Name*					
	List of Exporters Datatype Common name ontion is selected					
	List of Consignees My Profile Control Control					
	Treatment Type New Commodity Units of Measure					
	Image Select Common or Image Select Common or Image Botanical Name Botanical Name					
	Harmful Organism Import					
	Export Name* List of Exporters					
	List of Consignees Datatype* Botanical name option is selected					
	Documents Language* la-Scientific					
	Active D					
IGN-1642	Update Language filter in Reference Data to display both language code and language					
	name (e.g. en-English)					
IGN-1657	[LK USER FEEDBACK] Allow to type up to 512 characters in the "Free text" field under					
	"Packaging" at commodity level					
IGN-1680	[Additional Declaration] After searching for an AD at commodity level, show the results at					
	the top of the list.					
	Create a Certificate Request					
	Add a new commodity					
	Scroll down to the AD section					
	Type "absent" to find all the Additional Declarations including such word					

	Click "Search"							
	Certificate Request							
	General Consignment Commodities Attachments History Hub Tracking							
	Please select an Additional Declaration and complete it with the information. Search							
	CODE: SAD4.1is absent in →							
IGN-1687	It should be possible to type and select the exporter in the "Company" profile Go to "Administration" Companies" Select any Company (status could be MANUAL_REGISTRATION or REGISTERED) Scroll down to "Exporter Configuration" (the same is applicable to the below "Consignee configuration") In the dropdown list start type the name of an existing exporter. The search should bring a result that can be selected							
IGN-1862	[FRENCH INSTANCE only] Emails should be in French language.							
IGN-1874	[CERTIFICATE REQUEST CREATION] Show the following popup message when "Country of Consignee" gets changed in "Consignment" tab and it is different from "Name of importing country" in the "General" tab: Please note that your importing country differs from consignee country. Are you sure you wish to continue?							
IGN-1866	 [IL USER FEEDBACK] Allow to reset the packaging information when modifying a commodity line. Create a CR and add a new commodity Type number of packages and select the description of packages. Then save the commodity line Edit the commodity and click the "Reset" button. 							

	General Consignment Commodities Attachments Mistory Muh Tracking		
	PACKAGING		
	Number of packages ? Description of packages ? + Add Package ? Reset		
	In Bulk		
	Free Text		
	"Reset" button should be enabled when editing a commodity		
	Distinguishing Marks with selected number and description of packages. Once clicked, the packaging information will be removed		
	enerced, the packaging information will be removed		
	10 Bag of 20 Sachet		
IGN-1867	[IL USER FEEDBACK] Allow to create a new unit of measure (in "Reference Data") with more		
	Than 2 Characters.		
	A Pesticide		
	Product Description Code* KMQ		
	Units of Measure Name* kilogram per cubic metre		
	Commodities Symbol*		
	Harmful Organism Type* Allow to type 3 characters as		
	Language* en - English "Code" for a new unit of measure		
	> List of Exporters		
IGN-1896	[IL USER FEEDBACK] To be able to confirm an ingredient when its unit is typed (and not		
	selected).		
	Open a certificate request and either add or edit the commodity		
	Scroll down to "Disinfestation/Treatment" section		
	Click "Add"		
	Type a chemical		
	Type a digit as "Concentration"		
	Type a unit as "Unit"		
	Click "Confirm ingredient"		
	You should be able to see the new ingredient.		
IGN-1901	Import process and country response views.		
	Country response (SDCA sknowledgment): the asknowledgment response allows the		
	receiving country to provide the exporting country with a response on an incoming		
	electronic phytosanitany certificate		
How an Importing Country sends a Country Response to the Exporting co			
	As NPPO Admin go to System Settings to "Enable the Acknowledgments"		
	The NPPO will see the "Country Response" folder at both export and import levels		
	Then, as NPPO Officer click "Import Certificates"		
	• The " Received " subfolder includes all the imported Phytosanitary		
	Certificates which status is "ISSUED". The NPPO Officer might have		
	conducted the inspection already or not.		
	The "Processed" subfolder includes all the imported Phytosanitary		
	Certificates for which the NPPO Officer conducted the inspection and		
	saved a country response for his/her own country records.		
	The "Country Responses" subfolder includes all the imported		
	Phytosanitary Certificates for which the NPPO Officer sent the country		
	response electronically to the exporting country.		

• The "Withdrawn" subfolder includes all the Phytosanitary Certificates that
have been withdrawn by the exporting country.
 The "Archived" subfolder includes all the imported Phytosanitary
Certificates that have been archived by the NPPO Officer.
Click "Received"
Select the certificate you wish to view and then double click the certificate to open.
Please note that Country Response Status is different from the Certificate
Status. A Country Response Status could be one of the following:
• Approved: The receiving NPPO has reviewed the document and the
shipment and found no problems.
Rejected: The NPPO completely rejected the entire shipment due to
inspection findings of the commodity.
• Partial: The NPPO released part of the shipment but detected a problem
with one or more of the commodities.
Requested: Replacement request is sent to the Exporting NPPO
• Subject to clearing : The consignment is being held at the border and
prompt action from the exporting NPPO is required.
Click "Conduct Inspection" to conduct the inspection and click "Save"
Click either "Approve" or "Reject" to be redirected to the "Country Response"
screen. For example, click "Approve".
Hereich By default, the system shows you the "Approved" status, however, you can still
decide to change it to "Partial", "Requested" or "Subject to clearing".
Select the actual "Response Date" from the calendar picker.
↓ If you wish you can also type more details in the "Reason information" (up to 500
characters) to provide further explanation to the Exporting country on why such
response status has been selected.
At this point you have two options:
Click "Save" to save the response for your own country records only. If you
choose this option, the ePhyto will be moved to the "Processed" subfolder.
 Click "Send" to send electronically the SPS Acknowledgment to the
exporting country. If you choose this option, the ePhyto will be moved to
the "Country Responses" subfolder.
Country Response Read-only info on the PC issued by the Exporting Country
ePhyto The SPS Acknowledgment response allows the receiving country to provide the exporting country with a response on an incoming electronic phytosanitary certificate.
Home PHYTOSANITARY CERTIFICATE INFO
Certificate requests Certificate Number Certificate Type Exporting Country Issue Date Import certificates
Received Physics Reserves
Archived Administration Response INFO 1. Select the Status (Approved, Partial, Requested, Subject to clearing or Reject)
Reference Data Country Response Stature Response Issue Date 2. Choose the response date
Unit of Consignees Peptitie Peptitie My Profile The receiving NPPO has reviewed the document and the shipment and found no problems 3. Type more info (max. 500 characters)
proceeding and interview and the response to the eget, arcuit in eniming use, induced and the response to the eget.
a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt. Cras dapibu
Versi country Exa
Once sent, the Importing country can visualize all the responses sent to the exporting
country in the "Country Response" subfolder under "Import Certificates". Open the
relevant certificate to view further details.

H.	Details					
ePhyto reg Such: Trade Is Planet and Planet Products		🗲 Back 🔿 Reprocess 📰 i Archive 🔹 Conduct Inspection				
Issued Withdrawal recu	• Number		Process Result	Success		
Replacement re	PC-D09C7A949AI4		Digital Signature	Not Signed		
Deleted	"Country Response S	Status"	Country Response Status	Approved		
Import certificates A	Phyto		Country Response Date	07-Jul-2021		
Country Responses	"Response Date"		Reason	Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes		
) Refe ce Data v) List ixporters) List consignees	"Reason Informa	tion"		nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat mas quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a uonanstie vitae lusto. Nullam dicitum felis eu nade mollis		
"Country F	Responses" Subfolder]		pretium. Integer tincidunt. Cras dapibu		
- Vale		ertificate	Inspection Details	Attachments		
The SPS Acknowledgm	nent response allows the receiving country to provi	ide the exporting country w	ith a response on an incomin	g electronic phytosanitary certificate.		
DUVTOCAUTO						
PHTIOSANITARY	CERTIFICATE INFO					
Certificate Numb	ber Certificate Type Expo Re-Export Phyto NZ	rting Country	ssue Date			
The	exporting country is not cor	nfigured to rec	eive the SPS Ackr	nowledgment electronically		
RESPONSE INFO						
Rejected	se Status Response Issue Date					
The NPPO completely This exporting countr	ly rejected the entire shipment due to inspection finding ry is not configured to receive the electronic response.	s of the commodity.				
Reason Informat	tion					
How an Exp country: ↓ To b	corting Country chec be able to receive a Co	ks a Countı untry Respo	y Response : nse the NPPC	sent by the Importing D Admin will have to do		
follo	owing:					
	 Ask UNICC to enable 	ole the inco	ning Acknow	ledgments		
	 Go to System Setti 	ings to enab	le the outgoi	ng Acknowledgments.		
	enabled, the NPPC and import levels) will see the	e "Country Re	sponse" folder at both		
🔸 🗛 N	IPPO Assistant or NPP	O Inspector	or NPPO Off	icer click "Certificate Re		
Click	< "Country Responses"					
Ope	n one of the ePhytos					
Here	e you can view the det	ails of the re	esponse sent	by the importing count		

	General Consignment Commodities
	Country Response Status Response Date Approved 07-Jul-2021 Or-Jul-2021 Image: Construction Constructind Construction Construction Constructind Cons
IGN-1902	"Country Responses" menu item can be enabled/disabled by the NPPO Admin in System Settings > "Enable the Acknowledgments". Once enabled, the NPPO will see the "Country Response" folder at both export and import levels.
IGN-1934 & IGN-1935	[French instance only] PDF template to display both English and French translation of the labels

3 User Manuals

Reference	Description
User	1. Log in with your GeNS credentials
Manuals	2. Go to "Documents" and click the relevant link
(Last	NPPO profiles
updated on:	

13 March 2020)	My Profile Documents	. GeNS User Guide - NPPO Administrator . GeNS User Guide - NPPO Officer . GeNS User Guide - NPPO Inspector . GeNS User Guide - NPPO Assistant
	Company profiles	. GeNS User Guide - Company Administrator . GeNS User Guide - Company User